

Tyke Petroleum York Men's Tennis League Privacy Policy

as approved at AGM in November 2018

Introduction

This privacy policy explains how the Tyke Petroleum York Men's Tennis League (referred to as "the league" or "we", "us") collects, uses and shares personal data. The league is subject to the General Data Protection Regulation (GDPR), which took effect on 25 May 2018.

How we collect personal data

We may collect personal information in a number of ways:

- directly from you, when you communicate with the league directly on behalf of your club;
- from someone else acting on your behalf, for example when a team captain submits player names and results on a match scorecard;
- on rare occasions, we may receive information about you from others who are not acting on your behalf, for example where someone makes a complaint about you which we then investigate;
- by creating it ourselves, for example when we produce press reports from watching matches or based on information provided on scorecards;
- when you make enquiries via the website or interact with us in other ways, such as attendance at the league AGM.

Our basis for processing personal data and the purposes for which we use it

Consent

The league may process personal data on the basis of consent you give. This applies when you are sharing your contact details (email address and/or telephone number) for the purposes of being a nominated point of contact for your team and/or club. These details will be used as follows:

- in order to contact you with information about the league, reminders about your obligations to the league, and information about selected other tennis events (such as winter leagues, LTA tournaments) on a non-commercial basis;
- shared with other club contacts for the purposes of conducting league business only, for example rearranging matches or agreeing to postpone on the day because of poor weather (they will never be shared with third parties outside of the league or used for any purpose other than those stated).

Legitimate interest

The league has legitimate interests in processing personal information about participants in the league. The principal legitimate interests are in facilitating tennis matches between member clubs, safeguarding the integrity of the league by applying its rules, and being a repository of results of matches played as part of the league. This involves:

- determining and publishing match fixtures;
- processing and publishing results from matches;

- keep appropriate records of player participation in league matches;
- statistical analysis of the performance of individuals, teams and clubs in league matches.

In all cases, only the names of players will be published, alongside the name of their partner, team, club, scores and statistics. No other personal information will be published.

Where the league relies on legitimate interests as the legal basis for processing personal data, it has considered whether or not those interests are overridden by the interests or fundamental rights or freedoms of the individuals whose data are being processed and concluded that the processing is, on balance, fair.

How long we will store your data

We may retain your data for as long as is necessary to fulfil the purposes set out in this privacy notice. On expiry of the relevant retention period or on request if applicable, your personal data will be deleted or suppressed as applicable. However, we will retain comprehensive details of match results and player participation for archiving, historical and statistical purposes.

Your rights in relation to your personal data

Under the GDPR, you have the right to:

- obtain access to, and copies of, the personal data that we hold about you;
- require us to correct the personal data we hold about you if it is incorrect;
- require us to erase your personal data in certain circumstances;
- require us to restrict our data processing activities in certain circumstances;
- to object, on grounds relating to your particular situation, to any of our particular processing activities where you feel this has a disproportionate impact on you; and
- where our processing is based on your consent, you may withdraw that consent, without affecting the lawfulness of our processing based on consent before its withdrawal.

If you would like to exercise any of these rights, please contact us using the contact details available on the league website. Please note that these rights are not absolute and we may be entitled (or required) to refuse requests where exceptions apply.

If you are not satisfied with how we are processing your personal data, you can complain to the Information Commissioner's Office (ICO). You can also find out more about your rights under the GDPR (and other data protection legislation) from the Information Commissioner's Office website available at: www.ico.org.uk.

If you do not provide personal data

In some cases described above, the provision of personal data is an essential requirement for participation in the league. For example, it is not permitted to play in a league match without supplying your full name. Whilst it is necessary for clubs to provide contact details so that representatives of other clubs may get in touch about league business, these need not be personal contact details. A club's generic email address and telephone number are acceptable as long as they are available at the required times.